## Board of Directors Meeting November 20, 2024 Meeting Minutes Zoom

## Call to Order-Certifying of Quorum

The board meeting was called to order at 7:00 p.m. Board members Kelly Black, Bill Edis, Kathy Hofstad, Tim Tuttle and Larry Ward were present therefore a quorum was established. Jennifer Conti represented McNeil Management.

Approval of Meeting Minutes: Board reviewed previous meeting minutes.

**On Motion:** Duly made by Larry Ward second by Kathy Hofstad and carried unanimously. **Resolve:** To waive reading and approve the meeting minutes.

Committee Updates: Board/committee members provided updates on various committees.

Architectural Committee: Board discussed and reviewed Architectural Applications submitted by owners.

**On Motion:** Duly made by Bill Edis, second by Kathy Hofstad and carried unanimously. **Resolve:** To approve the decisions made by the committee members for the submitted applications.

**Legal Status Report:** Board reviewed the collection report and determined appropriate action on the collection matters received from the attorney.

**Broken Branches on Easement Trees:** Board reviewed the proposal from Panorama Tree Care to trim/remove damaged branches following the hurricane.

**On Motion:** Duly made by Kathy Hofstad second by Tim Tuttle and carried unanimously. **Resolve:** To approve the proposal presented to them by Panorama Tree Care.

## Adjournment

**On Motion:** Duly made by Kathy Hofstad second by Larry Ward and carried unanimously. **Resolve:** To adjourn the meeting at 7:49 p.m.

Prepared by Manager on behalf of Secretary